



**GENERAL INVESTMENT DIVISION
PROCUREMENT DEPARTMENT**

**REQUEST FOR PROPOSAL
ON THE PROVISION OF RAT-PEST EXTERMINATION AT THE PREMISES OF THPA S.A.**

ThPA S.A. invites all interested companies to submit an offer for the provision of rat-pest extermination services at the premises of ThPA S.A., according to the following terms:

PART A' GENERAL TERMS

1. Procurement scope

1.1 Scope description

This Call's scope is the provision of rat-pest services for one (1) year according to the technical specifications detailed in the 2nd Part herein.

1.2 Call option

ThPA S.A. holds the right, with the consent of the Contractor, to extend the service provision for one (1) year under the same terms.

2. Minimum participation requirements

The participants must hold:

- ✓ A license from the Ministry of Rural Development and Food for rat and pest extermination in residential areas
- ✓ An ISO 9001 for rat and pest extermination services.
- ✓ An insurance policy against civil liability for damage to persons and materials that may occur during or due to the implemented exterminations.

3. Procedure description

3.1. Offer evaluation criteria

The evaluation of the offers will be done based on the offered price provided that the general and technical terms herein are respected.

3.2 Offer submission time

The applicants can submit their offer up to **16/03/2020** at the latest, by email at ThPA S.A. Procurement Department at the email address: cathanasiou@thpa.gr with a copy to: ptheologou@thpa.gr.

3.3 Clarifications

Any request for providing additional information - clarification is submitted at the email cathanasiou@thpa.gr with a copy to evafaki@thpa.gr, 5 days at the latest before the offer submission date.

3.4 Procedure cancellation - modification

ThPA S.A. holds the right to cancel the award process or decide to repeat it any moment. It also holds the right to amend the procedure terms in a transparent way.

4. Offer content

The offers are submitted in Greek, they are signed and stamped by the Company and include the following data:

- The financial offer, which shall refer:
 - The price offer in euros and shall include all kinds of expenses and costs for chemical products and staff and
 - The period of validity of the offer, which cannot be lower than 90 days.

- The technical offer: Bidders shall submit a detailed and clear bid on how they are going to carry out the project and the security measures that they are going to follow.
- A license from the Ministry of Rural Development and Food for rat and pest extermination in residential areas
- Documentary evidence showing that the bidders have permanent scientific staff with experience in the field, which must be declared and registered in the relevant license of the Ministry of Rural Development and Food, to ensure direct presence of a competent scientist in all exterminations, in accordance with the requirements of the law.
- An ISO 9001 Quality Assurance Certificate for rat and pest extermination services.
- A Table of the Labor Inspection Body or Documentation of the "ERGANI" Information System, showing that he has staff that is capable of effectively performing the work submitting a Table of the Labor Inspection Body or a relevant document.
- An insurance policy against civil liability for damage to persons and materials that may occur during or due to the implemented exterminations with a liability limit of € 200.000, or a written statement by an Insurance Company, stating that they undertake to provide on behalf of the particular participant the insurance coverages in accordance with the requirements of the specific Tender.
- A solemn statement of direct response within four hours to each call to resolve any extraordinary problem regarding the presence of rodents and parasites.
- List of the formulations used per category,
- The Safety Data Sheets for each product.
- Declaration of the data and the scientific capacity of the competent in charge of rat-pest in the company.
- A list with the works undertaken by the company (reference list)

5. Special terms for the procurement execution

5.1 Performance guarantee

To sign a contract, it is necessary to submit the Performance Guarantee, the amount of which is determined to 5% of the annual fee, VAT excluded, and shall be submitted prior and during the signing of the contract.

The Performance Guarantee cover the non-discriminatory application of all the contract terms and every claim of ThPA S.A. to the supplier.

The Good Performance guarantee shall be forfeit in any case of infringement of the contract terms, as stipulated therein.

PART B: TECHNICAL TERMS

1. Technical specifications

I. Rat-pest

- The contractor shall maintain a network of rat exterminating bait stations, permanently fixed, capable of effectively protecting the area, according to the attached Table.
- The internal bait stations will lock with a key.
- Rodenticidal formulations to be used during the work shall be compact and approved for such use. They will be implemented in such a way to ensure that there is no risk of contact with non-target organisms.
- The control of bait stations and the replacement of rodenticides should be carried out at least once a month.
- The contractor is required to deliver a floor plan of the sites where the locations of the rat exterminating stations will be numbered. After the rat exterminations, he must inform in writing about the observed consumption per bait station.
- The contractor is required to periodically monitor all the manholes of the site.

II. Pest extermination

- The contractor will have to install: a network of crawling insect traps in critical locations of the premises.
- The control of crawling insect traps and the indicated extermination works will be carried out at least once a month.
- The contractor is required to deal with any infestations of other parasites (fleas, bedbugs, etc.) during the contract.
- During the summer months, pest extermination will also be applied in the outdoor office space to deal with flies and mosquitoes.
- The formulations to be used will be of public health significance, approved for the specific use and discreet in their smell.

2. Project Monitoring

The Department of H&S and Environment, PFSO and Security will monitor the contractor's work on behalf of ThPA SA.

To monitor the course of the extermination the contractor must keep:

Archive of visits, which shall include:

- Floor plans of the sites where the bait stations and the numbered traps checked at each visit will be indicated, with a colour indication of the presence of parasites.
- Material Safety Data Sheets (MSDS) and licenses of the formulations used.
- Inspection report after each visit.

Database of events, visits, applications and findings of the rodent and pest monitoring networks

3. CONTRACTOR'S OBLIGATIONS

The Contractor is obliged to:

- Provide services for rat and pest extermination at the premises, in accordance with the laws and regulations, the specifications of the call and his technical bid.
- Have permanent scientific staff with experience in the field, which must be declared and registered in the relevant license of the Ministry of Rural Development and Food, to ensure direct presence of a competent scientist in all exterminations, in accordance with the requirements of the law.
- Respond directly within four hours to each call to resolve any extraordinary problem regarding the presence of rodents and parasites.
- Use exclusively formulations approved by the Ministry of Rural Development and Food, for which he must submit the relevant licenses.
- All exterminations shall take place under the supervision of an experienced scientist, who will also sign the certificates issued.

- During the exterminations, the work of the staff must not be hindered by the contractor's staff. Spraying must not cause stench in spaces and endanger the health of all employees.
- The contractor shall make written statements regarding problems that hinder the efficiency of his work.

CHIEF EXECUTIVE OFFICER

FRANCO NICOLA CUPOLO

Attached: table of rat-pest baits station

A/ A	DESCRIPTION	No. Baits
1	FLOATING CRAFT SERVICE, OLD HELLENIC COAST GUARD, WAREHOUSE 7, THPA ADMINISTRATION BUILDING, PHOTOGRAPHY MUSEUM, WAREHOUSE C', POWER HOUSE, KITCHEN BAR, CONTEMPORARY ART MUSEUM, THESSALONIKI WATER SUPPLY & SEWERAGE CO S.A.	28
2	WAREHOUSE NEXT TO THE PASSENGER TERMINAL, SERVICE BUILDINGS AT GATE 1, NURSERY BUILDING	8
3	A' CUSTOMS OFFICE BUILDING, TRAFFIC POLICE, PASSENGER TERMINAL, BUILDING 10, WAREHOUSE 9	35
4	WAREHOUSE 15, WAREHOUSE 14, WAREHOUSE 16, VON BAUN BUILDING, CENTRAL COAST GUARD.	55
5	WAREHOUSE 20, WAREHOUSE 8	40
6	DOCKERS HOUSE, THPA SECURITY SERVICE, CUSTOMS - OFFICE AND CUSTOMS OFFICE-OLD WAREHOUSE, TECHNICAL SUPPORT DIVISION, ENGINEER WORKSHOP TM., REPAIR WORKSHOP, ASSOCIATION OF PERMANENT MACHINE OPERATORS	85
7	WAREHOUSE 17, WAREHOUSE 21, WAREHOUSE 18, ITALIAN N.S.E.	35
8	CHEMICAL FERTILIZER INDUSTRY, WAREHOUSE 23, SILO, FIRE BRIGADE, D' CUSTOMS Η/Γ, SUBSTATION, WAREHOUSE 22, TECHNICAL SERVICE, WAREHOUSE 26, WAREHOUSE 24, GATE BUILDINGS 14, GATE 14 WEIGHBRIDGE	104
9	WAREHOUSE 25, WAREHOUSE 27, REPAIR WORKSHOP (CONTAINER TERMINAL), OFFICES (CONTAINER TERMINAL), SHELTER, GATE 16	65
10	PORT PERIMETER (FENCE)	80
	TOTAL	535
	BAITS IN THE RAINWATER	800