



ΟΡΓΑΝΙΣΜΟΣ ΛΙΜΕΝΟΣ ΘΕΣΣΑΛΟΝΙΚΗΣ  
ΑΝΩΝΥΜΗ ΕΤΑΙΡΙΑ  
(Ο.Λ.Θ. Α.Ε.)  
Αρ. Μ.Α.Ε.: 42807/06/Β/99/30  
ΕΔΡΑ ΘΕΣΣΑΛΟΝΙΚΗ

**FINANCE DIVISION  
PROCUREMENT DEPARTMENT**

Thessaloniki, 14/01/2020

Ref.No.: 252/15.01.2020

**TED 044/2019**  
**CALL FOR OPEN TENDER**  
**FOR THE SUPPLY OF VOUCHERS FOR THPA SA PERSONNEL**

**TENDER PROCEDURE SUMMARY**

| <b>OPEN TENDER</b>  |   |
|---|---|
| <b>ECONOMIC OPERATOR</b>  | <b>THESSALONIKI PORT AUTHORITY SA</b><br>Main activity: Port operations<br>Address: Inside the Port of Thessaloniki<br>PC 54625, Thessaloniki<br>Tel.: 2310593121, Fax: 2310510500<br>Email: <a href="mailto:secretariat@thpa.gr">secretariat@thpa.gr</a><br>Website address: <a href="http://www.thpa.gr">http://www.thpa.gr</a> |
| <b>Bid closing deadline</b>                                       | <b>30.01.2020</b>   |
| <b>Deadline for the Submission of Requests for clarifications</b> | <b>24.01.2020</b>   |
| <b>Award criterion</b>  | Discount (Highest discount)   |
| <b>Contact person for Information/Clarifications</b>              | <b>On the tender procedure</b><br>Name: Chrissanthi Athanasiou<br>E-mail: <a href="mailto:cathanasiou@thpa.gr">cathanasiou@thpa.gr</a><br>Phone: +302310593360,363  |

## **PROCUREMENT TERMS**

### **ARTICLE 1– Procurement description**

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#### **1.1. Object**

The scope of the tender is the supply of one thousand two hundred eighty-seven vouchers (1.287) of a value of fifty (50) euros and nine (9) vouchers of twenty (20) euros, of a total estimated value of sixty-four thousand five hundred thirty euros (64.530,00€), according to the following terms.

ThPA SA reserves the right to increase the number of requested vouchers by 5%.

#### **1.2. Award Criterion**

The supply will be awarded according to the criterion of the discount (highest discount on the amount stated on the voucher), provided that the terms of this tender are met.

### **Article 2 - Participation right**

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Eligible to participate in the tender procedure are the food and household product retail hypermarkets, with a network of over twenty-five (25) stores in Thessaloniki.

Moreover, the participating economic operators must have a wide and guaranteed quantity and sufficiency of products during the validity period of the vouchers and the same prices across all their shops in Thessaloniki.

### **ARTICLE 3 – Clarifications on the Call of Tender**

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Clarification requests are submitted electronically at the THPA SA Procurement Department at [cathanasiou@thpa.gr](mailto:cathanasiou@thpa.gr), with a copy to: [ptheologou@thpa.gr](mailto:ptheologou@thpa.gr) five (5) working days before the deadline for submitting bids at the latest. Clarification requests submitted in other forms shall not be reviewed.

The clarifications are notified to all participants.

### **ARTICLE 4 - Means & Time for Submitting Bids**

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The bids shall be submitted by the economic operators by the **30/01/2020** at the latest, not subject to terms, requirements, conditions or provisos at the e-mail: [cathanasiou@thpa.gr](mailto:cathanasiou@thpa.gr) and cc to the e-mail: [ptheologou@thpa.gr](mailto:ptheologou@thpa.gr)

### **ARTICLE 5 – Tender extension, amendment, addition or annulment**

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ThPA SA holds the right to extend the bid submission date or cancel the award procedure or decide to repeat it at any stage without any liability, cost or penalty, following the decision of its competent body. It also reserves the right to modify the terms of the procedure with transparency.

### **ARTICLE 6 – Bid Validity Period**

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The submitted bids are valid and binding for participants for a period of **sixty (60) days** from expiry of the deadline for submitting bids. Bids with a shorter validity period will be rejected. The validity of the bid may be extended, if requested by ThPA SA, prior to its expiry, for a maximum period of time equal to the initial bid validity period specified in the Call.

### **ARTICLE 7 – Bid content**

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Bids shall be submitted in Greek, with a company seal and signature, and shall include the following information:

- The discount on the amount stated on the voucher.
- The delivery time of the vouchers, which cannot exceed five (5) days from the signing of the relevant Contract.

- The redemption period of the vouchers, which cannot be less than one (1) year from their delivery to ThPA SA.
- The time of bid validity, which cannot be less than (60) days.
- Any other necessary information, at the discretion of the participants.

Note that in case of offers of equal value, an additional discount will be requested.

#### **ARTICLE 5 - Bid Evaluation**

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Bids shall be evaluated by the Tender Committee at a reasonable time after the bid closing date.

During the evaluation, the Committee addresses requests to the participating economic operators to provide clarifications on the submitted bids and the participants must provide the clarifications within the specified deadlines, as the case may be.

After the evaluation, the participants are informed about the result of the tender.

#### **ARTICLE 6 – Special Terms of the Procurement**

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##### **5.1 Voucher delivery**

The vouchers will be delivered at the supplier's responsibility and expense at the ThPA SA facilities within 5 working days from the supply award and the written order.

##### **5.2 Payment method**

The supplier's payment shall be made on the day of delivery of the vouchers.

#### **ARTICLE 7 - Dispute Resolution - Applicable Law**

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This contract is governed by the Greek and EU Legislation and any dispute that may arise between THPA SA and the Contractor, regarding the execution, implementation of or, in general, the relationships created with this contract shall be settled by the competent courts in Thessaloniki.

**THE CHIEF EXECUTIVE OFFICER OF THPA S.A.**

**FRANCO NICOLA CUPOLO**